MEMO TO: Academic Advisor
FROM: Office of Student Veteran Services
SUBJECT: Adding Dual Degree/Minor/Certificate

Name: _____________________________________________________    UFID:  ___________________
Name of Major/Minor/Certificate and reason for adding additional degree objective:
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

For the purpose of VA certification, we are required to report how many of the student’s earned credit hours will apply towards degree objectives. Please provide the information requested below and sign. The credit evaluation form should be returned to PO Box 114000/222 Criser Hall or fax to (352) 846-2872. Failure to return this form will cause an interruption in the student’s educational benefits. If you should have any questions, please call us at (352) 294-2948.
_____________________________________________________________________________________

For Academic Advisor Only:
_____ (A) Semester Hours earned to date
_____ (B) Current term credit hours
_____ (C) Number of remaining credits needed to graduate with all degree objectives.
_____ (D) Enter sum of A + B + C
_____ (E) Total credits required for degree program based on catalog year
_____ (F) Subtract E from D. If the number is positive, enter it here. If the number is negative, enter 0.

__________________________________  ___________________________  __________
Academic Advisor Name                Signature                      Date

Student Veteran Services, PO Box 114000, 222 Criser Hall, Gainesville, FL 32611-4000, 352.294.2948 Fax 352.846.2872